

PARTNERSHIP PROJECT PLAN PROPOSAL

Student Name: PC Gary Jobson

P.S.I. No.: 1388552

**PROJECT TITLE: Aberdeen Local Licensing Forum
Development Plan**

BACKGROUND

"The Aberdeen Local Licensing Forum was established in 2007, as required by the Licensing (Scotland) Act 2005. The Forum has been set up to keep the operation of the Licensing (Scotland) Act under review, and to give advice and make recommendations to the Licensing Board. The Board must have regard to any advice given, or recommendations made by the Forum, and where the Board decides not to follow the advice or recommendation, it must give the Forum reasons for the decision. The Board and Forum hold a joint meeting on an annual basis". Source:

<https://www.aberdeencity.gov.uk/services/council-and-democracy/get-involved-council/local-licensing-forum>

The forum in its current state is comprised of representatives from Police Scotland, NHS, local Drug and Alcohol Groups, Unight, Aberdeen Inspired, SFRS, Children's Services, Samaritans, Aberdeen City Council, Licensing Standards Officers, SWD plus various trade representatives.

It has been identified that there is a requirement to refresh the focus of the forum and that a number of invested parties have withdrawn their participation. Further areas for consideration lie in relation to enhancement of a positive communication strategy and concerted engagement in order to provide more meaningful support to the likes of the Trade Partners and Licencing Board. As such, a review has been agreed which will address the areas of concern. This will be done by actively seeking out the opinions and suggestions of all of the partnership agencies with a view to submitting an appraisal and set of recommendations in order to increase membership from non-statutory bodies as well as re-engaging with former participants.

JUSTIFICATION FOR SELECTION

The Forum has an active part in the North East Local Policing Plan as it directly addresses the five licencing objectives surrounding Antisocial Behaviour, Violence, Disorder and Protecting People at Risk of Harm. This is also reflective of Police Scotland's national perspective on policing priorities.

The Forum was selected as it incorporates a multi-agency approach and is an absolute core essential in partnership working.

PARTNERSHIP DETAILS

The Primary partner is the Local Licensing Forum itself, albeit this is made up of the aforementioned agencies, each having their own input into the Improvement Plan. Consideration will need to be given to engaging with previous members (in particular those engaged in the trade).The Forum is a formal partnership, albeit the review will be considered as an independent approach.

ROLES AND RESPONSIBILITIES

My role will initially to gather information, opinions and facts from all the invested partners and to identify how membership can be increased and how the Forum's delivery can be improved.

Furthermore, I will be tasked to identify other agencies who may have vested interests but are unaware of the Forum and those members that may have withdrawn with a view to recommending a formal approach from the forum itself.

Thereafter, my responsibility will be to compile a review, highlighting areas for development, best practice, recommendations and a starting point for the way forward.

Oversight will be given by Inspector Kenny McGeough who is the current chair of the forum.

ANTICIPATED OUTCOMES

SMART

S - To provide an independent review and recommendations on the functions and progress of the Aberdeen Local Licensing Group

M - Active communication and participation from all parties via feedback and engagement leading to a joint overview and assessment report.

A - Through active participation and encouragement a balanced overview, with all invested partners involvement, will lead to a more reflective and accurate report for their determination and progression. The majority of communication being via email/outlook and by attendance at forthcoming meetings.

R - There is current consensus from the Forum that there is a requirement for review and that it can be achieved as there is an openness for improvement and change.

T - From date of submission of proposal up to 09 March 2018

SUPERVISOR APPROVAL

PI K.McGeough

PS Juliet Henderson